# INTERNET ACCEPTABLE POLICY

This document contains the Acceptable Use Policy for grades 1-8,

## **Educational Purpose.**

Use of the Internet has been established for a limited educational purpose. The term "educational purpose" includes classroom activities, research, and self-discovery activities. The Internet access has not been established as a public access service or public forum, therefore only students and staff of the Five Oaks Adventist Christian School are to use the computers. Five Oaks Adventist Christian School has the right to place reasonable restrictions on the material you access or post through the system. You are expected to follow the rules set forth in this Acceptable Use Policy.

#### Student Internet Access

All students will have access to the Internet World Wide Web information resources through their classroom account. However, the Internet should only be accessed with the direct knowledge of the teacher and When an adult is present in the room. E-mail should only be accessed through the student's school e-mail account under teacher supervision. Personal e-mail accounts are not to be accessed while at school.

The Student and their parents must sign this Acceptable Use Agreement to be granted permission to use the Five- Oaks Adventist Christian School Internet connection. The parent or teacher can withdraw their approval at any time.

#### **Appropriate Uses**

The following uses of the Five Oaks Adventist Christian School Internet connection are considered unacceptable:

## **Personal Safety**

You Will not post personal contact information about yourself or other people. Personal contact information includes your address, telephone, school address, work address, etc.

You will not agree to meet with someone you have met online,

You will promptly disclose to your teacher or other school employee any message you receive that is inappropriate or makes you feel un uncomfortable.

## Illegal Activities

You will not attempt to gain unauthorized access to the Five Oaks Adventist Christian School Internet account or to any other computer system. This includes attempting to log in through another person's account or to access another person's files.

You will not make deliberate attempts to disrupt the computer system or destroy data by spreading computer viruses or by any other means.

You. will not download or add programs to the computer,

#### System Security

Under no condition will you provide your password to another person, 'or use another person's password,

You will immediately notify a teacher or other school employee if you" have knowledge of anyone using passwords other than their own.

#### Inappropriate Language

Restrictions against Inappropriate Language apply to public messages, private messages, material posted on Web pages. You will not use obscene, profane, lewd, vulgar, rude, inflammatory, threatening, or disrespectful language.

You will not engage in personal attacks, including prejudicial or discriminatory.

You will not harass another person. Harassment is persistently acting in a manner that distresses or annoys another person. If you are told by a person to stop sending them messages, you must stop.

You will not knowingly or recklessly post false or defamatory information .about a person or organization.

## Plagiarism and Copyright Infringement

You will not plagiarize works that you find on the Internet. Plagiarisms is taking the ideas or writings of others and presenting them yours.

You will respect the rights of copyright owners. Copyright infringement occurs when you inappropriately reproduce a work that is protected by a .copyright. If a copyright work contains language that specifies appropriate use of that work, you should follow

the expressed requirements. If unsure whether or not you can use a copyright work, you must ask permission from the copyright owner. Copyright law can be very confusing. If you have a question, ask a teacher.

#### Inappropriate Access to Material

You will not use the Five Oaks Adventist Christian School Internet connection to access material that is profane or obscene (pornography), that advocates illegal acts, or that advocates violence or discrimination towards other people (hate literature).

If you mistakenly access inappropriate information, you will leave the site, tell your teacher or another school employee. This will protect you against a claim that you have intentionally violated this Acceptable Use Policy.

The school fully expects that you will follow any additional instructions your parents might give you in this matter.

## **Privacy**

Your teacher or parents have the right at any time to see the contents of your files.

You are expected to follow Christian etiquette at all times.

#### Signatures of Compliance to this Acceptable Use Policy

Your signature below affirms your understanding and acceptance of the Five Oaks Adventist Christian School Acceptable Use Policy. It also means that you will: abide by the standards of use as set forth in this policy. Any violation of the agreements set forth will result in immediate termination of school Internet access and may activate other discipline procedures as noted in the school handbook or other policies of the Five Oaks Adventist Christian School.

Student Signature
Date
Parent Signature
Date